Childcare Worker

Classification: **Non-Exempt**

Reports to:

JOB DESCRIPTION

About HopePHL™

HopePHL is the result of the joining of People's Emergency Center (PEC) and Youth Service, Inc. (YSI) in January 2023. Together, we achieve a greater impact in Philadelphia. HopePHL inspires Philadelphia's children, youth, families, and communities to thrive by providing housing, advocacy, and trauma-responsive social services designed to promote equity, resilience, autonomy, and well-being. We are looking for vibrant and compassionate people to join our team! Learn more at www.hopephl.org.

Summary:

Part time non-exempt position responsible for meeting emotional, social and physical needs of children in the crisis nursery.

Essential Duties and Responsibilities:

Develop and/or implement age-appropriate morning, afternoon/weekend activities for children. Consistently provide a safe and nurturing environment for children to play and learn daily. Demonstrate a responsive, caring and nurturing approach to children who are upset or have trouble adjusting to care. Maintain professional communication with parents regarding the care of their children. Maintain logs and other written work paperwork; includes diaper changing and feeding logs.

Competencies:

Organizational skills

Ability to engage children from birth to 5 years old

Demonstrate professionalism.

General knowledge of children birth to 5 years old developmental needs/stages.

Effective verbal and written communication skills

Ability to engage with diverse clientele and build relationships

Required Education and Experience:

High school diploma or equivalent and two years of childcare experience; Child Development Associate (CDA) certificate.

Preferred Education:

Associate's in early childhood education

Work Environment:

This position operates in a classroom environment. This position is required to be able to engage with children birth to 2yo. with different developmental levels and stages. This role also uses standard office equipment such as computers, phone, photocopiers, filing cabinets and fax machines.

Physical Demands:

Routinely and in emergencies lift, carry children (ages birth to 5 yrs old) throughout or within facility; includes engaging in floor play with infants and toddlers and interaction with preschool children at their eye level. Assist children into or from any applicable equipment or furnishings, such as: highchairs, cribs, strollers, walkers and car seats. May include ascending/descending stairs with the children and their belongings.

Other Duties:

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

HopePHL is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

Interested parties should send their resumes to kdesmond@hopephl.org.